

Open Modeling Foundation Executive Committee Meeting  
Tuesday, June 14, 2022 8:00 – 9:00 am (GMT-7)

**Attendees:** Laura Swantek, Michael Barton, Min Chen, Rebecca Koskela, Allen Lee, Karin Frank, Bert Jagers

### Agenda

- Code of Conduct Task Force report by Rebecca Koskela
  - Rebecca Koskela and Delia Pembrey are working on Code of Conduct
  - Update from Rebecca:
    - De and Rebecca have met twice and are sharing documents
    - Come up with an approach, but not a timeline until questions get answered
    - Looking at other Codes of Conduct to build off of and that is in line with the mission, aim and objectives of the OMF
      - Compliance vs Non-compliance needs to be spelled out
      - Do we want an external party for non-compliance issues (others have done this)- what happens if the person being reported is part of the executive committee
    - Draft will go to Michael and Exec Committee for feedback, then review by broader membership
    - Approval process- how does it get approved by membership or just by EC?
  - Questions- how soon do you want it, comprehensive or not
  - Code of conduct from different lenses- non-western European and Indigenous groups
  - Include implementation or not? Separate documents?
  - Michael- plan is great, send it to whole EC to look at, approval is iffy but major governance documents (2/3 majority for others) should go through this process including Code of Conduct and like all charter amendments it needs to go through a vote by the membership, so we will need a complete draft to be voted on
    - Could be split off from Values Statement and the Code of Conduct is referred to in the Values Statement
  - Karin- fully agree with Michael, important to have this document and it should be separate, this document is a tool when there are problems and will serve to make functional decisions. All members should have chance to vote. Living document, what we make now is a starting document and it can be added to as people from other regions/cultures can make amendments.
  - Bert- agree that there needs to be a balance between starting with something, and living documents are a risk but we should have a first version that gets us 80% of the way and the rest will change over time. We might change our ideas

in five years. Get going, and check in with other communities- let's do a best effort to be inclusive but have this within half a year.

- Min- Good starting point, and a good time to get started on this. Will not get a perfect document, but we can produce something that is a starting point and step by step get where we need to be.
- Laura- to look for Indigenous code of conduct from tribal council
- Bert- maybe Delia can look into indigenous code of conduct for Australia and Min can do the same for China.
- Rebecca- De has some for New Zealand
- Rebecca- when for the first draft?
- Michael- should have as soon as we can but we do not want to rush and rush people through writing it. Whatever the balance is that gets us a good version. Third party is a good idea, but we don't have any money to do that. Let's see how that goes. Ad Hoc committee for this? EC is not the review board- let's look at how other people do this and choose who reviews this
- Karin- What types of conflicts are expected?
- Michael- Focus on people's behavior within the context of OMF. Interpersonal relations and behavior. We probably won't have legal issues;
- Karin- EC could be a good starting point for review, and if we need to chance it, then we should.
- Allen: [https://jupyter.org/governance/conduct/code\\_of\\_conduct.html](https://jupyter.org/governance/conduct/code_of_conduct.html)
- Rebecca- RDA Code is also being reviewed for doing this since it is a global organization
- Rebecca- something ready by the beginning of September, send to Laura and she will distribute it.
- PNAS paper in press
  - Michael- I think the paper is in press, just wrote to the editor. Edits have been made, and new titles have been suggested. Editor said the last sentence of the intro paragraph should be changed. Also asked about graphics- can anyone think of an image that has something to do with publishing code and global organization. Their own graphic editor might just do it if we don't send something.
  - Michael- new set of forms have been put up for new members
- Sloan proposal
  - Michael- board doesn't meet until November, but we can send in a draft. The draft is too long but got sent in. Haven't heard back about that yet
- We need your photos for the website:  
<https://openmodelingfoundation.github.io/about/executive-committee/>
  - Send Laura your photograph so the site looks professional
- Working Group startup
  - Michael- may ask Chris Erdman but want to get a No from Shelly (his boss) first

- Karin- Volker will do it
- Michael- Takuya might be good for ECS, Carsten is also interested and active
- Min- Takuya will be interested, Junzhi is interested, Quillon is also very interested and looking for funding
- Bert- Names listed are good, let's start there
- Karin- vary years, co-leads to give flexibility
- Michael- initially to be a two year position- we can put one name forward now and then we can stagger with the second person
- Min- Two leaders for each WG
- Michael- start with one person and then get second person over the next few months and get the appointed person to help find the second person
- Karin- EC can help (WG Chairs are part of the EC)
- Michael- will write to Chris
- Min- will write to Takuya for ECS
- Michael- will let Laura know if people say yes or no to get this thing going
- Michael- will get moving with the first round of names
- Bert- there is a risk when a chair picks the other chair and we wind up with a bias towards a particular viewpoint- maybe OK at first, but it shouldn't be the process going forward.
- Michael- ask new chairs to diversify the WG leadership (not just gender, ethnicity, but globally diversify)
- Bert- first chair should stimulate the discussion and report back and we can evaluate
- Michael- good principles to work from
- How to define Early Career Scholars
  - Michael- how many years out? Takuya will be good to talk to about this and propose to the group
- Brussels workshop canceled
  - Michael- since no one could go, and we don't have WG chairs so it was canceled. The timing wasn't right. We will be more prepared at a later time
- Other EC Business
  - Karin- German modeling institutions - how do they join?
  - Michael- there is a letter of intent to Laura and then that goes to the EC and the membership votes for approval. We would welcome additional letters, the process is on the website. There is no reason to turn anyone down.
  - Michael- proactively within our network, identify organizations in the Global South (South America, Sub-Saharan Africa, South Asia). Does anyone know of these organizations?
  - Min- there are people who have sent in applications for membership but got no response.
  - Michael- can you find out who sent these and where they sent them to?
  - Min- will check website to see who is a member and who isn't

- Laura to send access to WG Sheet with all the names of people who are interested
- Laura to find out if there is way to automatically respond to certain emails in the ASU system
- Min- OMF promoted at Conference in September, time for Michael to attract members
- Michael- would be happy, also going to present to the ISSS group in Australia
- Next meeting in one month (July), though Bert may not be able to make next month
- Karin will be available in July, but out in August (back only in the last week of August), mid-July would be fine