

Open Modeling Foundation Executive Committee Meeting

Date/Time: Monday 29 August 2022, 8-9 AM (GMT-7)

Attendees: Michael Barton, Laura Swantek, Junzhi Liu (Education and Outreach), De Pembrey MacNamara, Min Chen, Karin Frank, Takuya Iwanaga (Early Career Scholars), Volker Grimm (Standards), Bert Jagers, Allen Lee

Not in Attendance: Christopher Erdmann (Certification)

Agenda

- Announcements
 - Welcoming new Working Group chair members
 - Finding co-chairs- try to use opportunity to diversify the leadership of the OMF. Nominate and then an approval vote of the members
 - Chairs can nominate several co-chairs and the members can vote
 - There will also be money for a graduate student to help with the working groups
 - Publicizing the OMF through PNAS and EMS
 - 2 articles published publicizing the OMF- should stimulate more people to come to our science gateway and get involved
 - Status of Sloan Foundation and NSF proposals
 - 2 funding proposals in process- NSF and Sloan Foundation
 - 2 weeks ago email from NSF program officer that said that OMF will not be funded (but it was cryptic), but we should chat after reviews come in, but the proposal is still “pending”
 - Sloan proposal looks like it will have a positive outcome- will go to reviewers and board for approval by November (not guaranteed, but it sounds positive). This is for \$500,000 (graduate student assistants, travel money, travel scholarships for Early Career Scholars group, administrative coordinator position- boost to get us going for the first few years)
- Update on Code of Conduct (Report by Delia Pembrey MacNamara)
 - Progress
 - There is already a Code of Conduct in the Values page, that was the starting point
 - **Community Participation Guidelines** is used elsewhere- should we switch the name so it is less rules based?
 - Who does the policing when a situation arises?

- In looking through the website, it is evident that there isn't a good flow- should the Values be in "About the OMF"- content is there, it just needs some restructuring
 - New Membership- focuses on organizations, and not individuals. Is the OMF only organizations?
 - It has been envisioned as an organization of organizations that have representatives, but individuals also participate (individuals representing organizations and working groups that are made up of members)
 - If a person is behaving badly in the OMF, can they still be a representative of their organization?
 - Representative governance- a member of a legislative body is responsible as an individual and a member of that body and they are responsible for their actions
 - Will the community be creating models in a participatory way?
 - As it is written now, no
 - Ethics about writing certain kinds of models and how they are used- can become a set of standards
 - Standards for ethical modeling
 - Modification of the original document that will be sent out as a draft and that can then be edited by the EC
 - Can be done as a Pull Request if it is a modification of the original document
 - Changes will be made to the Code of Conduct (document) and the website organization
 - Share document with EC first and then we decide how to make it accessible to members for further editing and acceptance
- Activating Working Groups
 - Agendas and plans
 - WG chairs are a part of the EC and will attend the EC meetings to report on what is going on within the working group
 - Next meeting- each WG will have an agenda item so they can update the EC
 - Will share updated lists with WG chairs of people who are interested in joining the working groups
 - Meetings and communications
 - How to move forward, hold meetings and communicate - working group chairs need to decide how they want to do this
 - Should we set up a generic email address for each of the working groups that can be routed to the chairs? (Michael)
 - How would chairs like to be contacted?

- Email to membership welcoming new chairs and encouraging people to join the WGs
- Growing Working Group leadership
 - How do we recruit members or can anyone join?
 - Anyone can join, working groups should nominate co-chairs
 - There is a form on the Gateway that people can be used to sign up for joining a working group
- Advertisement of OMF and Working Groups since the papers are out (Karin)
 - All the chairs and their bios are up on the Gateway
 - We have not put the email addresses of chairs but there is a generic OMF email address that people can write to
 - Can we send out emails to our community to inspire interest in Working Groups? (Karin) YES
- Link to join the working groups need to be more accessible on the website
 - Bert- should be in Contribute section
- Can everyone go to issue tracker on the website and make suggestions about how to make the website better? (Michael)
 - After De and Rebecca send out the new Code of Conduct editable document (by end of the week of 29 August)
- Education and outreach opportunities
 - OMF involvement in iEMSs 2024 meeting (from Dan Ames)
 - Scale and scope of OMF's activities for iEMSs 2024: whole-OMF activity, or perhaps individual working groups who would want to run a workshop or special session.
 - We did not have the panel discussion at the iEMSs meeting this summer because we didn't have chairs of working groups
 - Going forward- we should have a major OMF activity at 2024 meeting (Michigan)- workshop or activity with working groups
 - Think about what kind of event or session makes sense to build OMF, build membership and begin to advertise what we are trying to do (standards, incentives, etc)
 - Virtual workshop covering "Incentives for Standards: Critical Feedbacks for FAIR Practice in Modeling Science" (from Stefan Reis)
 - Over a few hours (or alternatively as a more discussion-focused) iEMSs webinar which we could record and share through iEMSs and OMF channels
 - Virtual workshop before the iEMSs in 2024, within the next 12 months to make up for the session we did not have this summer in Brussels. Joint effort between OMF and iEMSs

- Educational outreach should work on how to plan this
 - Opening address about OMF and workshop- ModSim group (<https://www.mssanz.org.au/modsim2023/>), virtual workshop- July 2023
 - European Social Simulation Organization
 - European Conference on Ecological Modelling ECEM 2023- Sept 4-8 in Leipzig- organized by Volker and Karin et al.
 - CoMSES also has activities that we can use to publicize
 - Should have a presence at as many conferences as possible
 - Money to be used to go to professional societies' meetings is written into grants
 - Model training online courses? (Min)
 - Bert- could be a huge amount of work, and how does that relate to the objective of the OMF. We could list where to find training courses, but we need to focus on what we aim to do (standards and incentivize following those standards). Outreach and Education group can focus on this
- OMF governance
 - Begin planning for annual Members Council meeting
 - Coming up- we are almost 1 year old!
 - Virtual meeting this year, hybrid meetings going forward
 - To talk about as agenda item in next EC meeting
 - Growing OMF membership
 - Will send out an email blast to members
 - Where to host documents (ASU losing Google Drive at end of December)
 - Please send suggestions!
 - Collaborative communication and more use of the GitHub site that we have
 - Takuya- OSF as a suggestion for documents
 - We have several kinds of needs- communication within EC and working groups, how do we facilitate international communication and cooperation
 - <https://hackmd.io/>
- Any other business from Executive Committee members