

## Open Modeling Foundation Executive Committee Meeting

**Date/Time:** Wednesday 15 February 2023 at 8 am (GMT-7)

**Attendees:** Michael Barton, Laura Swantek, Karin Frank, Min Chen, Junzhi Liu, Rebecca Koskela, Serena Hamilton, Volker Grimm, Jazmin Zatarain Salazar, Takuya Iwanaga, De Pembrey MacNamara, Chris Erdmann, Bert Jagers

**Not in Attendance:** Allen Lee

### Agenda

- Standing meeting dates
  - Second Wednesday or Thursday of the month?
    - Wednesday (late morning will probably work best for everyone)
    - March meeting will be in Leipzig- Executive Committee Meeting (will need agenda)
    - Will figure out before April meeting: <https://timezonewizard.com/>
- Members Council meeting in Leipzig
  - Sessions
    - 2 sessions to accommodate time zones
      - This is limiting for conversation
      - 3-4 hours/day for 2 days- split or find a compromise time?
        - In-person members could join both sessions
      - Or do primarily evening meeting, with Executive Committee meeting in the morning
      - Morning in Europe works best for Takuya
    - Executive Committee Meeting in the morning, Members Council meeting in the evening
      - Morning meeting on 1 day, Evening meeting on both days
    - Response to participation query: 39 remote attendants, 8 in-person attendants
- Accommodations for people?
  - Provide Karin with contact information for people who will be attending in-person (emailed 15 Feb)
  - Setting meeting agenda for Members Council
    - Code of Conduct- Members Council vote
      - Not what motivates people to work on the OMF- don't start with it and limit time on it (Volker)- will need to be sent to MC before so they are aware and can vote with prior knowledge
    - Expanding OMF membership
      - Identify and contact organizations from S. American and Africa
    - Standardizing the message across the parts of the website
      - Defining what we mean by accessibility, reproducibility, etc.

- Clarifying message, mission, goals of the OMF
  - Karin- Update the Foundation on Working Groups, Sloan Foundation funding, what has been achieved, what is planned for next, and other things that have happened recently with the Exec Committee
    - Put the Code of Conduct in this discussion
    - Reports from the Exec Committee, Working Groups, Code of Conduct and then time for discussion and voting
  - Leipzig- 2 lecture rooms, equipped with technology for streaming/hybrid, breakout rooms
  - Is there interest in anyone starting a newsletter as a guest editor?
  - Plenary and sessions with feedback, breakout groups
    - Day 1 is information, Day 2 is discussion/interactive (what topics do we want to discuss on this day?)
  - Michael and Laura to start a draft of the Agenda to send out to everyone for suggestions
  - Discussion on who is writing papers and what are they on
    - Distributing money for travel
- Code of Conduct Discussion
  - 2 Sections: expectations of member conduct and things members shouldn't do
    - Should we focus on what people should do rather than shouldn't do?
    - Reporting behavior- no language about the person being accused of bad behavior being anonymous- not having an assumption of guilt
    - Sloan money is coming through ASU (OMF is not an ASU organization), run the Code of Conduct through ASU council
    - De: should go to ASU council for review; where are the boundaries (not meant to be do this/don't do that), these are examples of what is good/bad conduct
    - Rebecca: What we are expecting is at the top, so we start with the positive behavior; who is the group of people who receive problems?
      - Executive Committee?
      - Agrees that we should add: no assumption of guilt
      - What happens if the complaint is against someone on the Exec Committee? The person recuses themselves from the discussion
        - De: put it out to the Members Council
    - Michael: De and Rebecca to tweak a little, and then send to ASU legal, and then we present this as a draft to the Members Meeting at Leipzig
    - Thank you to De and Rebecca for their hard work on the Code of Conduct! They have done a great job!
- Working Group Updates
  - Volker, Standards: survey has been completed with feedback, will be meeting soon to discuss further
  - Chris, Certification:
    - Meeting with Sandra Gesing today to develop WG plan

- We will discuss the student support, our list of stakeholders, along with the in-person mtg (described below)
    - Initial discussion about an in-person mtg with key stakeholders (questions: are we limited to US location, UK seems like a good place, and how much would be available for travel support - we can work with a partner to absorb the hosting costs)
  - Junzhi, Education and Outreach
    - OMF Forum- promoting the Forum
    - Looking for more members coming from other places
  - Takuya, Early Career Scholars
    - Encouraging use of Discord
    - More regular meetings- 2 monthly
    - Writing a paper about reproducibility from perspective of ECS
    - At Leipzig: discussion on who is writing papers and what are they on
      - How can ECS be more involved?
    - What are the cutting edge practices, are they available to everyone?
    - White paper that can be used to guide training efforts- important action for the Working Group
      - <https://wholetale.org/>
      - <https://workflows.community/>
- Meetings to be a little bit longer? 1.5 hours?
- Short organizational meeting at the end of February to get Leipzig organized with Michael, Laura and Karin

#### Meeting Chat

08:02:37 From Takuya Iwanaga to Everyone:

Understandable, it's 2am here in Canberra

08:03:20 From De, Canberra, Australia to Everyone:

Likewise Takuya :-)

08:03:38 From Rebecca Koskela to Everyone:

@Laura - I can email you a copy

08:05:28 From Laura Swantek to Everyone:

[https://docs.google.com/document/d/1KrN-84cLAGUjwjAZyqIVIXzL7i2pMwGF/edit?usp=share\\_in&oid=112465479900760966048&rtpof=true&sd=true](https://docs.google.com/document/d/1KrN-84cLAGUjwjAZyqIVIXzL7i2pMwGF/edit?usp=share_in&oid=112465479900760966048&rtpof=true&sd=true)

08:05:38 From De, Canberra, Australia to Everyone:

5am Australian time is normally a good time across the world

08:05:41 From Laura Swantek to Everyone:

Thanks Rebecca, I think I got it!

08:07:11 From Chris Erdmann to Laura Swantek(Direct Message):

Here for 10 min, parent teacher mtg, sorry for the overlap

08:07:33 From Laura Swantek to Chris Erdmann(Direct Message):

Thanks Chris- good luck in you parent teacher meeting

08:09:49 From Takuya Iwanaga to Everyone:

<https://www.timeanddate.com/worldclock/converter.html?iso=20230208T210000&p1=57&p2=16&p3=197&p4=33>

08:10:51 From Jazmin Zatarain Salazar to Everyone:

<https://timezonewizard.com/>

08:11:24 From Takuya Iwanaga to Everyone:

Reacted to "https://timezonewiza..." with ❤️

08:11:53 From Takuya Iwanaga to Everyone:

Canberra will change to standard time in April

08:22:18 From De, Canberra, Australia to Everyone:

Are the sessions going to be recorded in the future?

08:44:39 From Laura Swantek to Everyone:

Last agenda:

[https://docs.google.com/document/d/1oeJ6d-PkURaixR7rV7bwfgiMsdEDlveP\\_m4TD89Bz5l/edit](https://docs.google.com/document/d/1oeJ6d-PkURaixR7rV7bwfgiMsdEDlveP_m4TD89Bz5l/edit)

08:52:47 From Takuya Iwanaga to Everyone:

Second that, thanks Rebecca and De, not an easy task!

08:54:30 From De, Canberra, Australia to Everyone:

Hi Laura - is there a link to the Draft Code of Conduct?

08:55:25 From Takuya Iwanaga to Everyone:

Thanks for volunteering Volker 😊

09:07:37 From Michael Barton to Everyone:

[wholetale.org](http://wholetale.org)

09:08:37 From Chris Erdmann to Everyone:

@Takuya there is a workflows community

[https://join.slack.com/t/workflowscommunity/shared\\_invite/zt-1pcsmniv6-IrEix3hdb50pFFcp3E5nQ](https://join.slack.com/t/workflowscommunity/shared_invite/zt-1pcsmniv6-IrEix3hdb50pFFcp3E5nQ)

09:08:51 From Takuya Iwanaga to Everyone:

Awesome, thanks!

09:09:18 From Chris Erdmann to Everyone:

<https://workflows.community/>

09:11:58 From Chris Erdmann to Everyone:

Have to go, take care 😊

09:12:12 From Takuya Iwanaga to Everyone:

Reacted to "wholetale.org" with 👍